

Tooley Water District Board Meeting Agenda

Version 1.0 (updated 5/17/26). Note, a later version of this agenda will include updated financials.

Meeting Date: Wednesday, May 20, 2026 7:00pm

Location: Online via Microsoft Teams.

https://teams.microsoft.com/join/19%3ameeting_NDIkZTcxZTYtNzBIZC00MDkyLTg2NGQzMjQyZmViZmMxN2Rm%40thread.v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d

Type of meeting

Board Meeting

Chairperson

Bart Vervloet

Minute keeper

Debby Jones

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Item 1 - Approval of Board Meeting Agenda

Item 2 – Approval of Minutes

Item 3 – Public Input

Up to 5 minutes per person will be allocated for public input.

Item 4 - Financial Reports – Mr. Amery

Copy of current account totals from Washington Federal Website

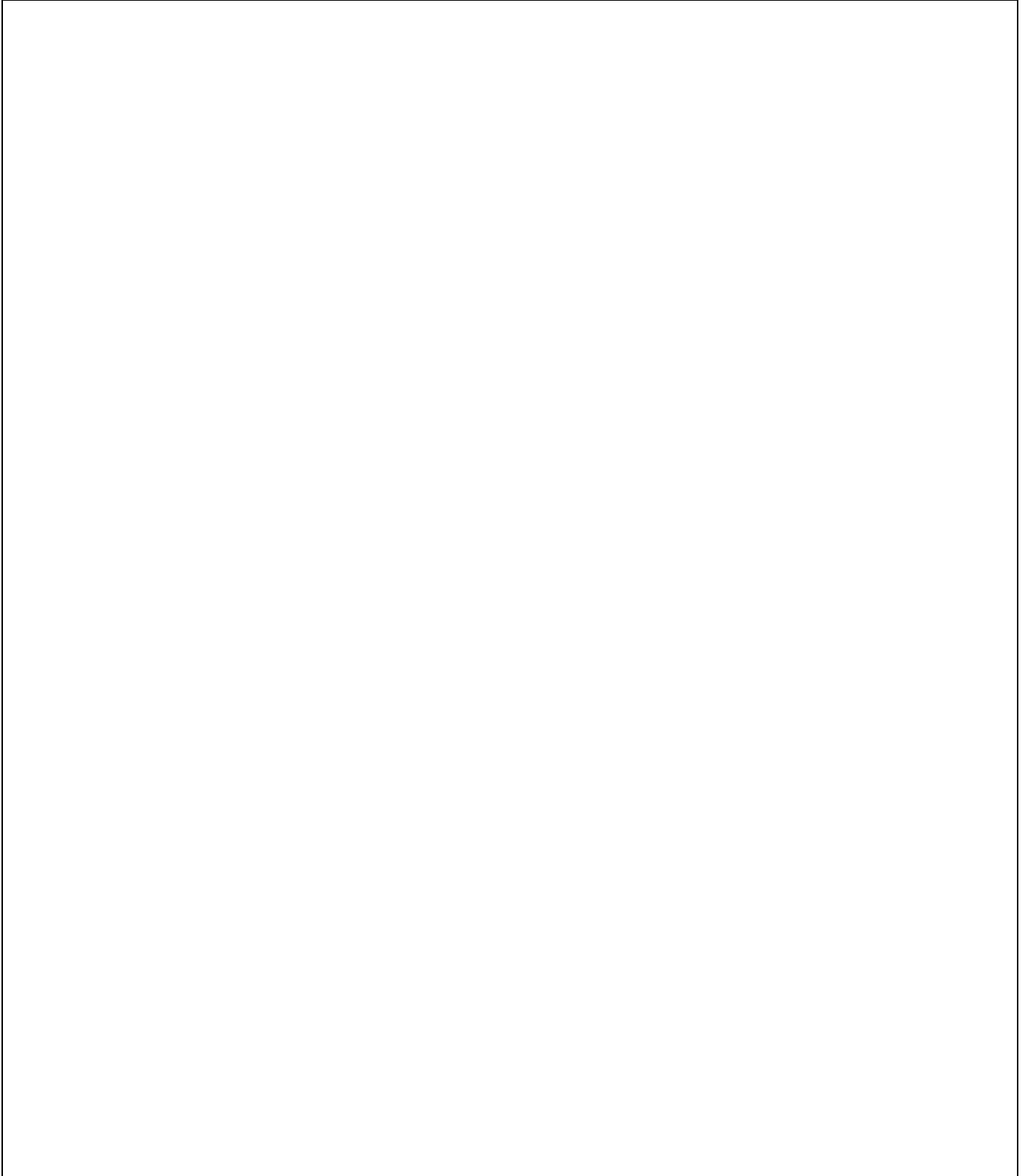
Screenshot from Washington Federal website on

Recent Savings Transactions

Recent Checking Transactions

Date	Description	Amount
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Profit and Loss Budget vs. Actual



Balance Sheet – Previous year comparison

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Income and Expense Graph – by Month



Maintenance and Repairs – Details

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Item 5 – Discussion – Water Report

January 2026

Gallons Pumped: 77,320
 Gallons Sold: 58,147
 Gallons Lost: 19,173
Water Loss: 24.8%

February 2026

Gallons Pumped: 79,736
 Gallons Sold: 44,685
 Gallons Lost: 35,051
Water Loss: 43.96%

March 2026

Gallons Pumped: 80,804
 Gallons Sold: 39,431
 Gallons Lost: 41,373
Water Loss: 51.20%

April 2026

Currently Unknown.

Item 6 – Discussion – General System Updates

Item 7 – Action – Feasibility Study Award & Contract

Tooley Water District has issued an RFP for a feasibility study. We are on an expedited schedule to complete a feasibility study in efforts to meet timelines for potential grant opportunities. Proposals will be evaluated using criteria substantially similar to the following:

Criteria	Weight
Project understanding and responsiveness to the scope	20
Technical approach and quality of proposed work plan	30
Qualifications and experience of project team	25
Relevant project experience and references	15
Schedule and ability to meet District timeline	10

We need to identify who will be responsible for scoring.

Option 1: John, Bart and Andrew Danies (MCEDD). This option would not require a public meeting as John, Bart, and Andrew could meet for evaluating the responses. Under this option, the board could authorize Bart (as chairperson) to award the grant, and additionally sign any associated contracts.

Option 2: The Board and Andrew Danies. Under this option all board members along with Mr. Danies would evaluate the responders. Based upon the weighted evaluations the board could vote to award the grant and additionally authorize Bart to sign any associated contracts.

Note that Option 2 would require a special board meeting as the schedule RFP responses are due May 29 (5:00pm) and Notice to award must occur on June 5th.

Item 8 – Discussion/Action – Transfer to Chenowith as new operator

- Chenowith Water's Auditors will not allow Chenowith Water to accept monies on behalf of Tooley Water District into Chenowith's bank accounts.
 - o Tooley Water District requires a credit card machine.
 - Motion to Authorize Mr. Amery to sign Tooley Water District up for Merchant Services, and to additionally purchase a Credit Card processing machine.
 - o Tooley may want to purchase a separate billing module to allow it's members access to online services. Estimate is under \$3k.
 - Alternatively, Chenowith water will track payments in spreadsheets, deposit checks into Tooley's account, and process credit card transactions manually with a CC processing machine.

Item 9 – Bank Accounts updates for new board members

Item 10 – New Business

Item 11 – Executive Session

Script Opening Executive Session

The Tooley Water District Board will now meet in executive session pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(g) and ORS 192.660(2)(i) and ORS 192.660(2)(j) and ORS 192.660(2)(n).

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

- ORS 192.660(2) (a) Employment of Public Officers, Employees & Agents
- ORS 192.660(2)(b) Discipline of Public Officers & Employees
- ORS 192.660(2)(d) Labor Negotiator Consultations
- ORS 192.660(2)(e) Real Property Transactions
- ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection
- ORS 192.660(2)(g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- ORS 192.660(2)(i) To review and evaluate the employment-related performance of the Chief Executive Officer of any public body, a public officer, employee or staff member who does not request and open hearing.
- ORS 192.660(2)(j) Public Investments
- ORS 192.660(2)(m) Security Programs
- ORS 192.660(2)(n) To discuss information about review or approval of programs relating to the security of telecommunications systems

Item 12 – Vote on Items discussed in Executive Session if required.

Item 13 – Public Comment Time 2

Up to an additional 5 minutes per person will be allocated for Tooley Water District Members to make comments (after listening to the entire board meeting)

Item 14 – Discussion – Next Meeting

Next board meeting to take place on the third Wednesday, June 17th, 2026 at 7:00pm (ish) directly following the Budget Hearing.

For virtual access contact johnamery@tooleywater.org or 541-340-0032.

Meeting Adjourned