

# Tooley Water District

Carol Mauser – Chairman of the Board of Directors  
John Amery – Treasurer of the Board of Directors  
Debby Jones – Secretary of the Board of Directors  
Larry Russ – Member of the Board of Directors  
Amanda Valentine – Member of the Board of Directors

Resolution ID: **2023-01**

## 2023-2024 Budget Resolution

**Whereas** it is within the authority of Tooley Water District's board to set a budget; then

**Therefore, be it resolved** that Tooley Water District's fiscal year 2023/2024 budget will be in the amount of \$73,453.69 with the following budget categories:

1. Capital Outlay - \$15,000.00
2. Materials and Services - \$45,640.27
3. Personnel Services - \$4,313.42
4. Contingency (unappropriated) - \$8,500.00

---

Carol Mauser – Not Present at Meeting  
Chairman of The Board of Directors



2023-07-17

---

John Amery  
Member of Board of Directors

*Amanda Valentine*

2023-07-21

---

Amanda Valentine  
Member of Board of Directors

*Debby Jones*

2023-07-17

---

Debby Jones  
Member of Board of Directors

*Larry Russ*

2023-07-17

---

Larry Russ  
Member of Board of Directors

# Tooley Water District

Carol Mauser – Chairman of the Board of Directors  
John Amery – Treasurer of the Board of Directors  
Debby Jones – Secretary of the Board of Directors  
Larry Russ – Member of the Board of Directors  
Amanda Valentine – Member of the Board of Directors

Resolution ID: **2023-02**

## 2023-2024 Fee Schedule Resolution

**Whereas** it is within the authority of Tooley Water District's board to set rates and fees; then

**Therefore, be it resolved** that Tooley Water District's fiscal year 2023/2024 rates and fees will be as follows:

### Tooley Water District Fee Schedule Effective July 1, 2023

System Development Fees (aka “Hook-up Fee”)	\$7,500.00
Credit Card Processing Fee	Direct Pass through from Hiland
Delinquency Processing Fee (aka “Late Fee”)	\$20.00
Non Sufficient Funds check Fee	\$25.00
Shut-off Fee (for non payment)	\$65.00
Turn-on Fee (performed under next scheduled Hiland maintenance)	\$65.00
Turn-on Fee Emergency – Actual pass through cost of Hiland (coming from Newburg) at emergency rates.	actual cost
Monthly base rate (monthly water usage is added to base rate)	\$85.40
Rate per 1,000 gallons up to 10,000 gallons	\$2.56
Rate per 1,000 gallons from 10,000 gallons to 20,000	\$2.64
Rate per 1,000 gallons from 20,000 gallons to 30,000	\$2.89
Rate per 1,000 gallons from 30,000 gallons to 40,000	\$3.64
Rate per 1,000 gallons from 40,000 gallons to 50,000	\$4.21
Rate per 1,000 gallons beyond 50,000 gallons	\$4.21

---

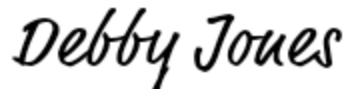
Carol Mauser – Not present at meeting  
Chairman of The Board of Directors



2023-07-17

---

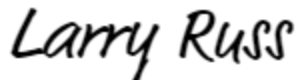
John Amery  
Member of Board of Directors



2023-07-17

---

Debby Jones  
Member of Board of Directors



2023-07-17

---

Larry Russ  
Member of Board of Directors



2023-07-17

---

Amanda Valentine  
Member of Board of Directors

A public meeting of the **Tooley Water District** will be held on **June 21st 2023 at 7:00pm** virtually. See link below. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Tooley Water District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained online at [www.TooleyWater.org](http://www.TooleyWater.org). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

**Phone Conference to the meeting information:** +1 312-600-3709,,26413280#

**Weblink to meeting:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Nzi0QWVvKNIUtOWZmNi00MjQwLTg0OTEtNTRIZlVkMTlyZjI%40thread\\_v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Nzi0QWVvKNIUtOWZmNi00MjQwLTg0OTEtNTRIZlVkMTlyZjI%40thread_v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d)

Contact: John Amery

Telephone: 541-340-0032

Email: JohnAmery@TooleyWater.org

**FINANCIAL SUMMARY - RESOURCES**

TOTAL OF ALL FUNDS	Actual Amount 2021-2022	Adopted Budget This Year 2022-2023	Approved Budget Next Year 2023-2024
Beginning Fund Balance/Net Working Capital	41,592.91	37,085.38	52,000.00
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	39,383.16	46,584.61	47,761.09
Federal, State & all Other Grants, Gifts, Allocations & Donations	7,817.00	11,683.00	
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements			
All Other Resources Except Current Year Property Taxes	19.47	244.36	250.00
Current Year Property Taxes Estimated to be Received			
<b>Total Resources</b>	<b>88,812.54</b>	<b>95,597.35</b>	<b>100,011.09</b>

**FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION**

Personnel Services	3,255.37	3,088.67	4,313.42
Materials and Services	48,471.79	27,716.71	45,640.27
Capital Outlay	0.00	5,191.93	15,000.00
Debt Service			
Interfund Transfers			
Contingencies	0.00	0.00	8,500.00
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure			
<b>Total Requirements</b>	<b>51,727.16</b>	<b>35,997.31</b>	<b>73,453.69</b>

**FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM \***

Name of Organizational Unit or Program	FTE for that unit or program		
Name			
FTE			
Not Allocated to Organizational Unit or Program			
FTE			
<b>Total Requirements</b>			
<b>Total FTE</b>			

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***

For the upcoming fiscal year 2023-2024 Tooley Water District plans to raise rates across the board by 10.92% to cover additional expected expenses likely to incur. These expenses are primarily related to inflation factors for Tooley Water District's contract maintenance provider. Additional expenses are due to identified risk associated with SDC charges as well as additional expected maintenance charges associated with a new automated chlorine testing unit. Tooley Water District has ample reserves to cover any delta in this budget vs. future water revenue. Other than the above listed items, this budget very closely mirrors the previous fiscal year's budget.

\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

**RESOURCES**  
**General**  
(Fund)

**Tooley Water District**

(Name of Municipal Corporation)

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2023-2024				
Actual		Adopted Budget This Year Year 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2020-2021	First Preceding Year 2021-2022								
1			1					1	
2	45,683.64	41,592.91	37,085.38	2	Beginning Fund Balance/Net Working Capital	52,000.00	52,000.00	52,000.00	2
3				3					3
4	30.55	19.47	247.81	4	Interest	250.00	250.00	250.00	4
5				5					5
6				6	<b>OTHER RESOURCES</b>				6
7	38,863.89	39,383.16	45,349.39	7	Water Revenue	47,761.09	47,761.09	47,761.09	7
8		7,817.00	11,683.00	8	Grants	0.00	0.00	0.00	8
9			5,000.00	9	System Development Charges	0.00	0.00	0.00	9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	84,578.08	88,812.54	99,365.58	29	Total resources, except taxes to be levied	100,011.09	100,011.09	100,011.09	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
32	<b>84,578.08</b>	<b>88,812.54</b>	<b>99,365.58</b>	32	<b>TOTAL RESOURCES</b>	<b>100,011.09</b>	<b>100,011.09</b>	<b>100,011.09</b>	32

**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

General  
(name of fund)

**Tooley Water District**  
(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <u>(Name of Org. Unit or Program &amp; Activity)</u>	Budget For Next Year 2023-2024		
Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year 2022-2023				
1			1 PERSONNEL SERVICES			1
2	0.00	0.00	2 Boardmember Training	250.00	250.00	250.00
3	120.00	154.00	3 Crime Bond	175.00	175.00	175.00
4	0.00	0.00	4 Meeting Expenses	200.00	200.00	200.00
5	598.11	601.42	5 Workmans Comp Insurance	688.42	688.42	688.42
6	2,749.96	2,499.95	6 Boardmember Incentive	3,000.00	3,000.00	3,000.00
7			7			
8	<b>3,468.07</b>	<b>3,255.37</b>	8 <b>TOTAL PERSONNEL SERVICES</b>	<b>4,313.42</b>	<b>4,313.42</b>	<b>4,313.42</b>
9			9 <b>Total Full-Time Equivalent (FTE)</b>			
10			10 MATERIALS AND SERVICES			10
11	258.91	349.61	11 Dues and Fees	1,200.00	1,200.00	1,200.00
12	1,803.00	1,920.00	12 Liability/Property Insurance	2,314.41	2,314.41	2,314.41
13	4,858.69	3,008.74	13 Maintenance and Repairs	8,946.46	8,946.46	8,946.46
14	0.00	0.00	14 Activation Fees	100.00	100.00	100.00
15	203.00	224.00	15 Customer CC Charge passthrough	0.00	0.00	0.00
16	60.00	0.00	16 Disconnect Fees	100.00	100.00	100.00
17	22,200.00	22,680.00	17 Operating Expenses – Hiland base	26,476.48	26,476.48	26,476.48
18	33.00	0.00	18 Postage and Delivery	100.00	100.00	100.00
19	0.00	0.00	19 Office Supplies	100.00	100.00	100.00
20	0.00	0.00	20 Copies	200.00	200.00	200.00
21	329.34	329.34	21 Network Monitoring Maintenance	340.00	340.00	340.00
22	116.05	460.10	22 Computer and Internet	762.92	762.92	762.92
23	0.00	0.00	23 Legal Services	5,000.00	5,000.00	5,000.00
24	0.00	19,500.00	24 Grant fulfillment	0.00	0.00	0.00
25	15.00	0.00	25 Bank Service Charges	0.00	0.00	0.00
26	0.00	0.00	26 Leak Adjustment	0.00	0.00	0.00
27	<b>29,876.99</b>	<b>48,471.79</b>	27 <b>TOTAL MATERIALS AND SERVICES</b>	<b>45,640.27</b>	<b>45,640.27</b>	<b>45,640.27</b>
28			28 CAPITAL OUTLAY			28
29	9,640.11	0.00	29 Capital Improvements	15,000.00	15,000.00	15,000.00
30			30			30
31			31			31
32			32			32
33			33			33
34			34			34
35	<b>9,640.11</b>	<b>0.00</b>	35 <b>TOTAL CAPITAL OUTLAY</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
36	<b>42,985.17</b>	<b>51,727.16</b>	36 <b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>64,953.69</b>	<b>64,953.69</b>	<b>64,953.69</b>

**FORM  
LB-30**

**REQUIREMENTS SUMMARY**  
**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**  
 General  
 (name of fund)

**Tooley Water District**  
 (name of Municipal Corporation)

1	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2023-2024			1
	Actual		Adopted Budget This Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
2				PERSONNEL SERVICES NOT ALLOCATED				2
3								3
4	0.00	0.00	0.00	<b>TOTAL PERSONNEL SERVICES</b>	0.00	0.00	0.00	<b>4</b>
5				<b>Total Full-Time Equivalent (FTE)</b>				<b>5</b>
6				MATERIALS AND SERVICES NOT ALLOCATED				6
7								7
8								8
9	0.00	0.00	0.00	<b>TOTAL MATERIALS AND SERVICES</b>	0.00	0.00	0.00	<b>9</b>
10				CAPITAL OUTLAY NOT ALLOCATED				10
11								11
12								12
13	0.00	0.00	0.00	<b>TOTAL CAPITAL OUTLAY</b>	0.00	0.00	0.00	<b>13</b>
14				DEBT SERVICE				14
15								15
16								16
17	0.00	0.00	0.00	<b>TOTAL DEBT SERVICE</b>	0.00	0.00	0.00	<b>17</b>
18				SPECIAL PAYMENTS				18
19								19
20								20
21	0.00	0.00	0.00	<b>TOTAL SPECIAL PAYMENTS</b>	0.00	0.00	0.00	<b>21</b>
22				INTERFUND TRANSFERS				22
23								23
24								24
25								25
26								26
27								27
28	0.00	0.00	0.00	<b>TOTAL INTERFUND TRANSFERS</b>	0.00	0.00	0.00	<b>28</b>
29				OPERATING CONTINGENCY	8,500.00	8,500.00	8,500.00	29
30				RESERVED FOR FUTURE EXPENDITURE				30
31				UNAPPROPRIATED ENDING BALANCE				31
32	7,500.00	7,500.00	8,500.00	<b>Total Requirements NOT ALLOCATED</b>	8,500.00	8,500.00	8,500.00	<b>32</b>
33				Total Requirements for ALL Org.Units/Programs within fund	0.00			33
34				Ending balance (prior years)				34
35	7,500.00	7,500.00	8,500.00	<b>TOTAL REQUIREMENTS</b>	8,500.00	8,500.00	8,500.00	<b>35</b>