

# Tooley Water District Budget Committee Agenda

## FISCAL YEAR 2022/2023 Budget

Version 1.0 (updated 5/9/22)

**Meeting Date:** Thursday, May 19, 2022 5:00pm

**Location:** Cisco WEBEX ONLINE MEETING

[https://aristonetworksllc.my.webex.com/aristonetworksllc.my/j.php?](https://aristonetworksllc.my.webex.com/aristonetworksllc.my/j.php?MTID=m95f43544fd83774a356bc8a5e9cbee96)

[MTID=m95f43544fd83774a356bc8a5e9cbee96](https://aristonetworksllc.my.webex.com/aristonetworksllc.my/j.php?MTID=m95f43544fd83774a356bc8a5e9cbee96)

**Meeting number (access code):** 2552 684 0847

1-408-418-9388 United States Toll

**Type of meeting**

Budget Committee Meeting

**Chairperson**

To Be Determined

**Minute keeper**

To Be Determined

**Tooley Water District Budget Committee**

Position	Method	Term length	Name	Term expires
Budget Member – Position 1	Appointed	3 Years	Susan Russ	06/30/23
Budget Member – Position 2	Appointed	3 Years	David Child	06/30/23
Budget Member – Position 3	Appointed	3 Years	Jeff Radford	06/30/24
Budget Member – Position 4	Appointed	3 Years	Tania Valencia	06/30/24
Budget Member – Position 5	Appointed	3 Years	Mark Stern	06/30/22
Board Member – Position 1	Elected	4 Years	John Amery	06/30/25
Board Member – Position 2	Elected	4 Years	Larry Russ	06/30/25
Board Member – Position 3	Elected	4 Years	Carol Mauser	06/30/23
Board Member – Position 4	Appointed	4 Years	Amanda Valentine	06/30/23
Board Member – Position 5	Elected	4 Years	Debby Jones	06/30/23

# Topics

Item 1 - Approval of Agenda – Carol Mauser.....	2
Item 2 – Approval of 2020/2021 Minutes – Carol Mauser.....	3
Item 3 – Election of Officers – Carol Mauser.....	3
Item 4 – Budget Statement – John Amery.....	5
Overview Statement.....	5
Revenue projection.....	5
Expenses.....	5
Current fiscal year to date budget performance.....	7
Proposed Budget for next fiscal year.....	8
Rate change recommendation.....	8
Item 5 – LB-20 and LB-30 discussion – John Amery.....	9
Item 6 – Public Discussion.....	11
Item 6 – Vote on Budget for fiscal year 2022/2023.....	12
Item 7 – Vote on Rate Structure for fiscal year 2022/2023.....	12
Item 8 – Meeting Adjourned.....	12

## Item 1 - Approval of Agenda – Carol Mauser

## Item 2 – Approval of 2020/2021 Minutes – Carol Mauser

Tooley Water District 2021-22 Budget Meeting  
May 20, 2021 / 5:30 pm Virtual Meeting

In attendance: John Amery, Larry Russ, Susie Russ, David Childs, Amanda Valentine, Jeff Radford, Carol Mauser, and Debby Jones

Tooley Board Chair Carol Mauser opened the meeting at 5:40 pm.

John made a motion to elect Carol Mauser as Budget Chair. Larry seconded. All approved.

John made a motion for Larry Russ to be the Budget Secretary. Carol seconded. All approved.

John made a motion to approve the 2020-21 budget minutes. Larry seconded. All approved. Carol asked John to present the 2021-2022 Budget statement. John shared that he had modeled the upcoming budget off from previous years. John shared the challenges with water from the lower well and that the district had applied for a Business Oregon grant, and it appeared that the district has been awarded the grant. That grant would be \$20,000. John suggested a 2.5% increase for the 2021-22 budget. Carol asked a question pertaining to the grant and how it would impact the budget. John gave a brief overview of why he chose the 2.5% number.

Committee members asked a series of questions regarding the budget. The main discussion was on the increase. Highland has increased their base rate as well as an increase in per hour rate. John also shared the concerns regarding the well and the pump that went out today. John also indicated that some fees such as insurance and accounting charges increase with larger budget amounts that correspond with larger grant awards.

John shared the budget sheets from the current budget year with budget committee members as well as current pump concerns. Capital and maintenance account amounts will be impacted as we close out the year. Larry updated budget committee members regarding the nitrate reports. John shared updates on the profit/loss report and more detailed description of the individual line items. Discussion included the possible need to increase budget amounts due to anticipated costs surrounding the nitrate issue.

Debby made the motion to recommend a 2.5% across the board increase. Susie seconded. All approved.

John made a motion to approve the Tooley Water District 2021-22 budget of \$79,682.43 with the following budget category breakdowns:

1. Capital Outlay - \$10,000
2. Materials and Services - \$58,133.53
3. Personnel Services - \$4,080.90
4. Contingency (unappropriated) - \$7,500.00

Larry seconded. All approved.

Carol thanked all members and adjourned the budget hearing at 6:45 pm

## Item 3 – Election of Officers – Carol Mauser

The Tooley Water District Budget Committee is a 10 person committee. 5 of the 10 members are Tooley Water District board members. The additional 5 members are community members within the district. Each member of the committee has equal votes.

The role of the Chairperson is to run budget meetings (this meeting). In the event Tooley Water District required supplemental budget meeting(s) later in the year this person would also run that/those meetings.

The role of the secretary is to be a scribe for budget meetings. This person will take notes for the minutes to be approved next year.

1. Motion to elect \_\_\_\_\_ as chairperson for Tooley Water District's budget committee.
  - o New chairperson to take over running meeting
2. Motion to elect \_\_\_\_\_ as Secretary for Tooley Water District's budget committee.

## Item 4 – Budget Statement – John Amery

### Tooley Water District

#### Budget Statement

Fiscal Year 2022 /2023

*By John Amery – Board Member / Treasurer – Tooley Water District*

#### Overview Statement

This year will see increases with regards to Tooley Water District's budget requirements. Tooley's contract maintenance provider "Hiland Water Corporation" is requesting a considerable increase in rates. This increase will affect Tooley Water District's budget significantly as there are both direct rate increases as well as indirect effects. For example, items such as Tooley's bonding and insurance are tied to our overall annual budget. Additionally, the cost of capital projects will increase due to inflation.

Also of note, the results of our feasibility study with regards to the nitrate issue should be available by June. Hopefully Tooley Water District can start making efforts to look for funding a solution. It is currently impossible to budget for any possible solution (or grant). I would expect that if Tooley Water District does manage to identify a possible funding solution it will require a supplemental budget.

#### Revenue projection

Revenue projections have been pretty accurate over the last few years. I am using the same methodology this year by increasing revenue projections by the same percentage as proposed rate increases. I do feel it is worth pointing out that the rate increase I am proposing this year is much higher than usual. This could lead to people making additional efforts to conserve water which would cause revenue projections to be overstated. It's impossible to forecast this, however it is worth recognizing from a risk perspective.

#### Expenses

Tooley Water District's primary expense is Hiland Water. Hiland Water charges Tooley Water District in two manners:

3. A base fee for system operations. This fee accounts for roughly half of Tooley's entire budget. This includes items such as managing the chlorine levels, paying for chlorine and power, reading meters, and billing Tooley's customers.
4. Time and Material for any maintenance not covered under the base fee. This varies year by year but is usually around the \$4-8k range. This covers items such as fixing things that break, for example meters, valves, piping etc.

The base fee will be increasing by 15.08% this year. The Time and Material increase will not be as exact as it depends upon who is working, however on average it will increase by 11.77%. This will increase both our maintenance costs as well as our capital projects.

Additionally, there were a few new items added to the budget this year:

- **Quickbooks** – Tooley Water District will have to purchase their own version moving forward. This will be a recurring annual charge. This cost is because of changes made by Intuit (the company that sells quickbooks). This increased the “Computer and Internet” line item by \$375.
- **Pandadoc** – The board has decided to start using pandadoc for signing documents (contracts, resolutions etc.). This increased the “Computer and Internet” line item by \$250.
- **Meeting Expenses**. This is a new item I added to account for feeding budget committee members (assuming we eventually get out of this pandemic). As Budget Committee meetings are always followed back to back with board meetings it often means 5 or more hours of straight meetings. Food and drink are required. \$200 was added to a new budget line item.

## Current fiscal year to date budget performance

8:07 PM

05/09/22

Accrual Basis

### Tooley Water District Profit & Loss Budget Performance April 2022

	Apr 22	Budget	% of Budget	Jul '21 - Apr 22	YTD Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
Water Revenue							
Water Sales	2,833.72	3,221.94	88.0%	33,843.77	33,780.94	100.2%	39,315.35
<b>Total Water Revenue</b>	<u>2,833.72</u>	<u>3,221.94</u>	<u>88.0%</u>	<u>33,843.77</u>	<u>33,780.94</u>	<u>100.2%</u>	<u>39,315.35</u>
<b>Total Income</b>	<u>2,833.72</u>	<u>3,221.94</u>	<u>88.0%</u>	<u>33,843.77</u>	<u>33,780.94</u>	<u>100.2%</u>	<u>39,315.35</u>
<b>Expense</b>							
Capital Improvements	0.00	2,500.00	0.0%	0.00	7,500.00	0.0%	10,000.00
Contingency	0.00	0.00	0.0%	0.00	0.00	0.0%	7,500.00
<b>Materials and Services</b>							
Computer and Internet Expenses	0.00			116.05	133.90	86.7%	133.90
Copies	0.00	40.00	0.0%	0.00	130.00	0.0%	200.00
Dues and Fees	228.00	100.00	228.0%	577.61	1,000.00	57.8%	1,200.00
Grant Fulfillment	0.00	0.00	0.0%	0.00	20,000.00	0.0%	20,000.00
Legal Services	0.00	1,000.00	0.0%	0.00	4,000.00	0.0%	5,000.00
<b>Liability Insurance</b>							
Boiler&Machinery	0.00	0.00	0.0%	150.00	0.00	100.0%	0.00
Excess	0.00	0.00	0.0%	192.00	0.00	100.0%	0.00
General Liability	0.00	0.00	0.0%	1,159.00	0.00	100.0%	0.00
N/O Auto Liability	0.00	0.00	0.0%	175.00	0.00	100.0%	0.00
Property	0.00	0.00	0.0%	406.00	0.00	100.0%	0.00
Liability Insurance - Other	0.00	0.00	0.0%	-162.00	2,100.00	-7.7%	2,100.00
<b>Total Liability Insurance</b>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>	<u>1,920.00</u>	<u>2,100.00</u>	<u>91.4%</u>	<u>2,100.00</u>
Maintenance and Repairs	64.90	499.00	13.0%	195.24	4,989.98	3.9%	5,987.98
Network Monitoring Maintenance	329.34	339.90	96.9%	329.34	339.90	96.9%	339.90
Office Supplies	0.00	8.33	0.0%	0.00	83.30	0.0%	100.00
<b>Operating Expenses</b>							
Customer CC pass through	17.50	19.31	90.6%	189.00	193.10	97.9%	231.75
Disconnect Fee	0.00	0.00	0.0%	0.00	0.00	0.0%	60.00
Hiland Base Maintenance Fee	1,890.00	1,890.00	100.0%	18,900.00	18,900.00	100.0%	22,680.00
<b>Total Operating Expenses</b>	<u>1,907.50</u>	<u>1,909.31</u>	<u>99.9%</u>	<u>19,089.00</u>	<u>19,093.10</u>	<u>100.0%</u>	<u>22,971.75</u>
Postage and Delivery	0.00	8.33	0.0%	0.00	83.30	0.0%	100.00
<b>Total Materials and Services</b>	<u>2,529.74</u>	<u>3,904.87</u>	<u>64.8%</u>	<u>22,227.24</u>	<u>51,953.48</u>	<u>42.8%</u>	<u>58,133.53</u>
<b>Personal Services</b>							
Boardmember Incentives	250.00	250.00	100.0%	1,999.95	2,500.00	80.0%	3,000.00
Boardmember training/meetings	0.00	20.83	0.0%	0.00	208.30	0.0%	250.00
Crime Bond	0.00			154.00	150.00	102.7%	150.00
Workmans Compensation Insurance	0.00			601.42	648.90	92.7%	648.90
<b>Total Personal Services</b>	<u>250.00</u>	<u>270.83</u>	<u>92.3%</u>	<u>2,755.37</u>	<u>3,507.20</u>	<u>78.6%</u>	<u>4,048.90</u>
<b>Total Expense</b>	<u>2,779.74</u>	<u>6,675.70</u>	<u>41.6%</u>	<u>24,982.61</u>	<u>62,960.68</u>	<u>39.7%</u>	<u>79,682.43</u>
<b>Net Ordinary Income</b>	<u>53.98</u>	<u>-3,453.76</u>	<u>-1.6%</u>	<u>8,861.16</u>	<u>-29,179.74</u>	<u>-30.4%</u>	<u>-40,367.08</u>
<b>Other Income/Expense</b>							
<b>Other Income</b>							
Grant Income	0.00	0.00	0.0%	0.00	20,000.00	0.0%	20,000.00
Interest Income	0.13	2.50	5.2%	18.14	25.00	72.6%	32.00
<b>Total Other Income</b>	<u>0.13</u>	<u>2.50</u>	<u>5.2%</u>	<u>18.14</u>	<u>20,025.00</u>	<u>0.1%</u>	<u>20,032.00</u>
<b>Net Other Income</b>	<u>0.13</u>	<u>2.50</u>	<u>5.2%</u>	<u>18.14</u>	<u>20,025.00</u>	<u>0.1%</u>	<u>20,032.00</u>
<b>Net Income</b>	<u><u>54.11</u></u>	<u><u>-3,451.26</u></u>	<u><u>-1.6%</u></u>	<u><u>8,879.30</u></u>	<u><u>-9,154.74</u></u>	<u><u>-97.0%</u></u>	<u><u>-20,335.08</u></u>

## Proposed Budget for next fiscal year

Revenue		2020/21	% Change	2021/22	% Change	2022/23
Revenue	Revenue	\$38,356.43	2.50%	\$39,315.35	13.86%	\$44,763.25
Revenue	Business Oregon Grant		#DIV/0!	\$20,000.00	-100.00%	\$0.00
Revenue	Interest Income	\$39.00	-17.95%	\$32.00	-6.25%	\$30.00
<b>Totals</b>		<b>\$38,395.43</b>	<b>54.57%</b>	<b>\$59,347.35</b>	<b>-24.52%</b>	<b>\$44,793.25</b>

Expenses						
Capital Outlay	Capital Improvements	\$10,000.00	0.00%	\$10,000.00	20.00%	\$12,000.00
<b>Totals</b>		<b>\$10,000.00</b>		<b>\$10,000.00</b>		<b>\$12,000.00</b>

Materials and Services	Dues and Fees	\$700.00	71.43%	\$1,200.00	0.00%	\$1,200.00
Materials and Services	Liability/Property Insurance	\$2,000.00	5.00%	\$2,100.00	7.00%	\$2,247.00
Materials and Services	Maintenance and Repairs	\$5,694.00	5.16%	\$5,987.98	11.77%	\$6,692.80
Materials and Services	Activation Fees	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00
Materials and Services	Customer CC Charge passthrough	\$225.00	3.00%	\$231.75	3.00%	\$238.70
Materials and Services	Disconnect Fees	\$60.00	0.00%	\$60.00	0.00%	\$60.00
Materials and Services	Operating Expenses – Hiland base	\$22,200.00	2.16%	\$22,680.00	15.08%	\$26,100.00
Materials and Services	Postage and Delivery	\$100.00	0.00%	\$100.00	0.00%	\$100.00
Materials and Services	Office Supplies	\$100.00	0.00%	\$100.00	0.00%	\$100.00
Materials and Services	Copies	\$200.00	0.00%	\$200.00	0.00%	\$200.00
Materials and Services	Network Monitoring Maintenance	\$330.00	3.00%	\$339.90	0.03%	\$340.00
Materials and Services	Computer and Internet	\$130.00	3.00%	\$133.90	469.77%	\$762.92
Materials and Services	Legal Services	\$5,000.00	0.00%	\$5,000.00	0.00%	\$5,000.00
Materials and Services	Grant fulfillment	\$0.00	#DIV/0!	\$20,000.00	-100.00%	\$0.00
<b>Totals</b>		<b>\$36,739.00</b>	<b>58.23%</b>	<b>\$58,133.53</b>	<b>-25.96%</b>	<b>\$43,041.42</b>

Personnel Services	Boardmember Training	\$250.00	0.00%	\$250.00	0.00%	\$250.00
Personnel Services	Crime Bond	\$125.00	20.00%	\$150.00	16.67%	\$175.00
Personnel Services	Meeting Expenses		#DIV/0!		#DIV/0!	\$200.00
Personnel Services	Workmans Comp Ins.	\$630.00	3.00%	\$648.90	3.00%	\$668.37
Personnel Services	Boardmember Incentive	\$3,000.00	0.00%	\$3,000.00	0.00%	\$3,000.00
<b>Totals</b>		<b>\$4,005.00</b>	<b>1.10%</b>	<b>\$4,048.90</b>	<b>6.04%</b>	<b>\$4,293.37</b>

Contingency	Contingency	\$7,500.00	0.00%	\$7,500.00	13.33%	\$8,500.00
<b>Totals</b>		<b>\$7,500.00</b>	<b>0.00%</b>	<b>\$7,500.00</b>	<b>13.33%</b>	<b>\$8,500.00</b>

Total Expenses						
<b>Total Budget</b>		<b>\$58,244.00</b>	<b>36.81%</b>	<b>\$79,682.43</b>	<b>-14.87%</b>	<b>\$67,834.79</b>
Year over year operation expense increases (excludes grants, legal, capital improvements, and contingency)				\$37,182.43	13.86%	\$42,334.79

### Summary of 2022/23 Budget

Total Revenue:	\$44,793.25
Total Expenses:	\$67,834.79
*Budget from savings:	\$23,041.53

## Rate change recommendation

I am proposing a 13.86% rate increase across the board.

## Item 5 – LB-20 and LB-30 discussion – John Amery

**FORM  
LB-20**

**RESOURCES**  
**General**  
(Fund)

**Tooley Water District**  
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21						
1				1				1
2	\$45,683.64	\$41,592.91	\$50,472.21	2	Net working capital (accrual basis)	\$47,000.00		2
3				3				3
4	\$45.01	\$30.55	\$18.14	4	Interest	\$30.00		4
5				5				5
6				6	<b>OTHER RESOURCES</b>			6
7	\$35,369.49	\$38,863.89	\$33,843.77	7	Water Revenue	\$44,763.25		7
8	\$20,000.00	\$0.00	\$0.00	8	Grants	\$0.00		8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$101,098.14	\$80,487.35	\$84,334.12	29	Total resources, except taxes to be levied	\$91,793.25	\$0.00	\$0.00
30				30	Taxes estimated to be received			
31				31	Taxes collected in year levied			
32	<b>\$101,098.14</b>	<b>\$80,487.35</b>	<b>\$84,334.12</b>	32	<b>TOTAL RESOURCES</b>	<b>\$91,793.25</b>	<b>\$0.00</b>	<b>\$0.00</b>

150-504-020 (rev 10-16)

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund  
(name of fund)

Tooley Water District  
(name of Municipal Corporation)

Historical Data				REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget For Next Year 2022-23			
Actual		Adopted Budget This Year 2021-22	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-20	First Preceding Year 2020-21							
1				1	PERSONNEL SERVICES			1
2	\$0.00		\$250.00	2	Boardmember Training	\$250.00		2
3	\$120.00	\$120.00	\$150.00	3	Crime Bond	\$175.00		3
4				4	Meeting Expenses	\$200.00		4
5	\$595.35	\$598.11	\$648.90	5	Workmans Comp Ins.	\$668.37		5
6	\$2,450.00	\$2,749.96	\$3,000.00	6	Boardmember Incentive	\$3,000.00		6
7				7				7
8	<b>\$3,165.35</b>	<b>\$3,468.07</b>	<b>\$4,048.90</b>	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$4,293.37</b>	<b>\$0.00</b>	<b>\$0.00</b>
9				9	<b>Total Full-Time Equivalent (FTE)</b>			
10				10	MATERIALS AND SERVICES			10
11	\$213.91	\$258.91	\$1,200.00	11	Dues and Fees	\$1,200.00		11
12	\$1,831.00	\$1,803.00	\$2,100.00	12	Liability/Property Insurance	\$2,247.00		12
13	\$7,779.94	\$4,858.69	\$5,987.98	13	Maintenance and Repairs	\$6,692.80		13
14	\$30.00	\$0.00	\$0.00	14	Activation Fees	\$0.00		14
15	\$220.50	\$203.00	\$231.75	15	Customer CC Charge passthrough	\$238.70		15
16	\$0.00	\$60.00	\$60.00	16	Disconnect Fees	\$60.00		16
17	\$21,600.00	\$22,200.00	\$22,680.00	17	Operating Expenses – Hilland base	\$26,100.00		17
18	\$22.00	\$33.00	\$100.00	18	Postage and Delivery	\$100.00		18
19	\$0.00	\$0.00	\$100.00	19	Office Supplies	\$100.00		19
20	\$58.35	\$0.00	\$200.00	20	Copies	\$200.00		20
21	\$329.34	\$329.34	\$339.90	21	Network Monitoring Maintenance	\$340.00		21
22	\$116.05	\$116.05	\$133.90	22	Computer and Internet	\$762.92		22
23	\$0.00	\$0.00	\$5,000.00	23	Legal Services	\$5,000.00		23
24	\$20,000.00		\$20,000.00	24	Grant fulfillment	\$0.00		24
25		\$15.00		25	Bank Service Charges	\$0.00		25
26	\$18.24			26	Leak Adjustment			26
27	<b>\$52,219.33</b>	<b>\$29,876.99</b>	<b>\$58,133.53</b>	27	<b>TOTAL MATERIALS AND SERVICES</b>	<b>\$43,041.42</b>	<b>\$0.00</b>	<b>\$0.00</b>
28				28	CAPITAL OUTLAY			28
29	\$0.00	\$9,640.11	\$10,000.00	29	Capital Improvements	\$12,000.00		29
30				30				30
31				31				31
32				32				32
33				33				33
34				34				34
35	<b>\$0.00</b>	<b>\$9,640.11</b>	<b>\$10,000.00</b>	35	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$12,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
36	<b>\$55,384.68</b>	<b>\$42,985.17</b>	<b>\$72,182.43</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>\$59,334.79</b>	<b>\$0.00</b>	<b>\$0.00</b>

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-23		
Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year 2021-22				
1			1 PERSONNEL SERVICES NOT ALLOCATED			1
2			2			2
3			3			3
4	\$0.00	\$0.00	4 TOTAL PERSONNEL SERVICES	\$0.00	\$0.00	4
5			5 Total Full-Time Equivalent (FTE)			5
6			6 MATERIALS AND SERVICES NOT ALLOCATED			6
7			7			7
8			8			8
9	\$0.00	\$0.00	9 TOTAL MATERIALS AND SERVICES	\$0.00	\$0.00	9
10			10 CAPITAL OUTLAY NOT ALLOCATED			10
11			11			11
12			12			12
13	\$0.00	\$0.00	13 TOTAL CAPITAL OUTLAY	\$0.00	\$0.00	13
14			14 DEBT SERVICE			14
15			15			15
16			16			16
17	\$0.00	\$0.00	17 TOTAL DEBT SERVICE	\$0.00	\$0.00	17
18			18 SPECIAL PAYMENTS			18
19			19			19
20			20			20
21	\$0.00	\$0.00	21 TOTAL SPECIAL PAYMENTS	\$0.00	\$0.00	21
22			22 INTERFUND TRANSFERS			22
23			23			23
24			24			24
25			25			25
26			26			26
27			27			27
28	\$0.00	\$0.00	28 TOTAL INTERFUND TRANSFERS	\$0.00	\$0.00	28
29	\$7,500.00	\$7,500.00	29 OPERATING CONTINGENCY	\$8,500.00		29
30			30 RESERVED FOR FUTURE EXPENDITURE			30
31			31 UNAPPROPRIATED ENDING BALANCE			31
32	\$0.00	\$0.00	32 Total Requirements NOT ALLOCATED	\$8,500.00	\$0.00	32
33			33 Total Requirements for ALL Org.Units/Programs within fund	\$0.00		33
34			34 Ending balance (prior years)			34
35	\$0.00	\$0.00	35 TOTAL REQUIREMENTS	\$8,500.00	\$0.00	35

## Item 6 – Public Discussion

Time is allotted for public input of up to 3 minutes per billing household if the public would like to weigh in on Tooley Water District's budget.

## Item 6 – Vote on Budget for fiscal year 2022/2023

### Potential Motion:

I move we approve a Tooley Water District total budget of \$67,834.79 for fiscal year 2022/23 with

- \$12,000 allocated for Capital Projects,
- \$43,041.42 allocated for Materials and Services,
- \$4,293.37 allocated for Personnel Services,
- and \$8,500.00 unallocated for purposes of Contingency.

## Item 7 – Vote on Rate Structure for fiscal year 2022/2023

### Potential Motion:

I move we approve a Tooley Water District rate structure for fiscal year 2022/23 with a monthly base rate of \$76.99 per month (monthly water usage is added to base rate) with a usage rate structure as follows:

<b>Gallonage Rate</b>	<b>Rate charge</b>	<b>Up to Gallons</b>
1st 10,000 gallons	\$2.31 per 1,000 gallons	10,000 gallons
next 10,000 gallons	\$2.38 per 1,000 gallons	20,000 gallons
next 10,000 gallons	\$2.61 per 1,000 gallons	30,000 gallons
next 10,000 gallons	\$3.28 per 1,000 gallons	40,000 gallons
next 10,000 gallons	\$3.79 per 1,000 gallons	50,000 gallons

and

The gallon usage rate beyond 50,000 gallons continues at \$3.79 per 1,000 gallons of water used.

## Item 8 – Meeting Adjourned