

Tooley Water District Board Meeting Agenda

Version 1.1 (updated 12/9/21)

Meeting Date: Thursday, December 16, 2021 7:00pm

Location: Online via WEBEX.

Type of meeting
Board Meeting

Chairperson
Carol Mauser

Minute keeper
Debby Jones

Topics

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Item 1 - Approval of Agenda

Item 2 – Approval of Minutes

Tooley Water District
November 18, 2021, Board Meeting
Meeting held via zoom

Present: John Amery, Larry Russ, Amanda Valentine and Debby Jones

John opened the meeting at 7:03 pm. Carol was not able to attend the meeting.

John asked for approval of the agenda. Larry made a motion to approve the agenda as presented with the two items. Amanda seconded. All approved.

John asked for approval of the October minutes. Larry made a motion to approve the October minutes. Amanda seconded. All approved.

John provided the current financial report:

| | |
|----------|-------------|
| Checking | \$14,341.25 |
| Savings | \$39,195.90 |

John updated board members on the financials. John noted a larger water usage check. A larger insurance cost for the crime bond was part of the checks issued and discussed. The new electronic check system is working well.

Water Loss report: Reported a 14.12% loss for October.

Larry updated board members on basic maintenance at the wells this past month as he will be unavailable for the next few months. He checked the chlorination levels and reported to Hiland to make sure that the levels were accurate and that the chlorinator pump was working correctly. Larry shared his conversation with the current Hiland employee who has been doing the regular checkups for the district. Larry discussed specifics and felt that the individual was receptive to his suggestions.

There was not an emergency preparedness update.

Board members went through the water payment and usage reports.

John updated board members on the RFP process that included criteria and weighting parameters for the RFP scoring evaluation. Board members discussed weighted percentages. Larry made the motion to use the Engineering Range Sheet as determined by the board. Amanda seconded. All approved.

John shared that he attended the MCEDD Infrastructure planning workshop. John was able to meet other attendees and have our nitrate water project on the radar. In addition, John attended the Wasco County Economic Development Committee meeting. The District's Nitrate issue made the list of priority infrastructure projects. Though our project did not make the top list of projects, we are able to use this status in the future for potential grants.

Larry shared specific information regarding the shutoff valve at the lower well due to the most recent nitrate level report. There was a spike in the levels and the next reading went back down again. It seems as if the month of October is a consistent time where nitrate levels rise. The decision had been made to turn off the lower well.

John will be out of the area during December and Larry will not be back until April. John and Larry shared potential issues that could occur during their absence. Usually, it is the upper loop that has water pressure issues first. Matt from Hiland is the key contact to call. One option is unplugging the Motorola radio at the pump house for 30 seconds and plug back in.

The next meeting will be Thursday, December 16, 2021.

Meeting closed at 8:25 pm

Item 3 – Discussion – System Updates – John Amery & Larry Russ

Item 4 – Action – Engineering RFP – John Amery

Tooley had one response to our RFP.

Decision to be made whether to accept the single response and to award to the responder.

Item 5 – Discussion – Next Meeting

Next board meeting will take place the third Thursday on January 20, 2021

Location: Virtual Meeting ONLY – contact johnamery@tooleywater.org or 541-340-0032 for access.

Meeting Adjourned