

# Tooley Water District Budget Committee Agenda

## FISCAL YEAR 2021/2022 Budget

Version 1.0 (updated 5/13/21)

**Meeting Date: Thursday, May 20, 2021 5:30pm**

**Location: Cisco WEBEX ONLINE MEETING**

<https://aristonetworksllc.my.webex.com/aristonetworksllc.my/j.php?>

MTID=mecbefffc0e652a151342ac0696db711f

Meeting number (access code): 182 835 5560

Password: acJM2HJ6VJ5

1-408-418-9388 United States Toll

### **Type of meeting**

Budget Committee Meeting

### **Chairperson**

To Be Determined

### **Minute keeper**

To Be Determined

### **Tooley Water District Budget Committee**

Position	Method	Term length	Name	Term expires
Budget Member – Position 1	Appointed	3 Years	Susan Russ	06/30/23
Budget Member – Position 2	Appointed	3 Years	David Child	06/30/23
Budget Member – Position 3	Appointed	3 Years	Jeff Radford	06/30/21
Budget Member – Position 4	Appointed	3 Years	Kay Pratt	06/30/21
Budget Member – Position 5	Appointed	3 Years	Amanda Valentine	06/30/22
Board Member – Position 1	Elected	3 Years	John Amery	06/30/21
Board Member – Position 2	Elected	3 Years	Larry Russ	06/30/21
Board Member – Position 3	Elected	3 Years	Carol Mauser	06/30/22
Board Member – Position 4	Elected	3 Years	David Pratt	06/30/22
Board Member – Position 5	Elected	3 Years	Debby Jones	06/30/22

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## Item 1 - Approval of Agenda – Carol Mauser

## Item 2 – Approval of 2020/2021 Minutes – Carol Mauser

Tooley Water District 2020-21 Budget Meeting  
May 21, 2020 / 5:30 pm Virtual Meeting

In attendance: Kay Pratt, Dave Pratt, John Amery, Larry Russ, Susie Russ, David Childs, Amanda Valentine, Jeff Radford, Carol Mauser, and Debby Jones

Budget Chairperson Kay Pratt opened the meeting at 5:36 pm

Kay asked for a motion to approve the agenda as presented. John made a motion to approve the agenda. Larry seconded. All approved.

John made a motion to approve the 2019-2020 budget minutes. Larry seconded. All approved.

John made a motion to elect Carol Mauser as Budget Chair. Larry seconded. All approved.

John made a motion to elect Debby Jones as Budget Secretary. Carol seconded. All approved.

As new Budget Chair, Carol Mauser thanked everyone for their attendance and encouraged everyone to be sure and log back on in case they get dropped.

Carol asked John to present the 2020-2021 Budget statement. John shared that he had modeled the upcoming budget off from last years. During his assessment of revenue and expenses he noted a 2.5% jump in expenses due to the increase in Hiland's contract. In addition, revenue is down based on current use. This is mainly due to two account holders passing and their current accounts only paying the base fee. Based on this information, Tooley Water District Treasurer, John Amery recommended an overall 6.89% increase in base fee and water use. Amery provided additional information to budget committee members regarding the current budget and the justification for the rate increase.

Board members asked a series of questions regarding the budget. The main discussion was on the increase. Last years increase was 3.09%. Concerns were also voiced regarding the life expectancy of the district's assets which the recently completed grant report indicated were reaching their projected use limits. Debby shared the desire for a plan on setting aside reserves in order to meet future major capital improvements. Carol asked for consideration for account members that may be experiencing financial difficulties due to the COVID-19 pandemic. Board members will discuss that issue during the general board meeting to follow.

Kay Pratt made the motion to approve the 2020-21 budget of \$58,243.52. Larry seconded. All approved.

Budget breakdown as follow:

1. Capital Outlay - \$10,000
2. Materials and Services - \$36,738.52
3. Personnel Services - \$4,005.00
4. Contingency (unappropriated) - \$7,500.00

Kay Pratt made a motion to accept the new rate increase and structure for 2020-21. Larry Russ seconded. All approved.

Rate structure is as follow (includes a 6.89% increase on the base fee and per gallon usage):  
Monthly base rate increased from \$61.72 to \$65.97

<b>Gallonage Rate</b>	<b>Rate Charge 2019-20</b>	<b>New Rate Charge 2020-221</b>	<b>Up to Gallons</b>
1st 10,000 gallons	\$1.85 per 1,000 gallons	\$1.98 per 1,000 gallons	10,000 gallons
Next 10,000 gallons	\$1.91 per 1,000 gallons	\$2.04 per 1,000 gallons	20,000 gallons
Next 10,000 gallons	\$2.09 per 1,000 gallons	\$2.23 per 1,000 gallons	30,000 gallons
Next 10,000 gallons	\$2.63 per 1,000 gallons	\$2.81 per 1,000 gallons	40,000 gallons
Next 10,000 gallons	\$3.04 per 1,000 gallons	\$3.25 per 1,000 gallons	50,000 gallons
Gallon usage beyond 50,000	\$3.04 per 1,000 gallons	\$3.25 per 1,000 gallons	

Carol closed the meeting at 6:36 pm

### **Item 3 – Election of Officers – Carol Mauser**

The Tooley Water District Budget Committee is a 10 person committee. 5 of the 10 members are Tooley Water District board members. The additional 5 members are community members within the district. Each member of the committee has equal votes.

The role of the Chairperson is to run budget meetings (this meeting). In the event Tooley Water District required supplemental budget meeting(s) later in the year this person would also run that/those meetings.

The role of the secretary is to be a scribe for budget meetings. This person will take notes for the minutes to be approved next year.

1. Motion to elect \_\_\_\_\_ as chairperson for Tooley Water District's budget committee.
  - o New chairperson to take over running meeting
2. Motion to elect \_\_\_\_\_ as Secretary for Tooley Water District's budget committee.

### **Item 4 – Budget Statement – John Amery**

## **Item 5 – LB-20 and LB-30 discussion – John Amery**

John to present LB-1, LB-20 and LB-30 forms.

## **Item 6 – Public Discussion**

Time is allotted for public input of up to 3 minutes per billing household if the public would like to weigh in on Tooley Water District's budget.

## **Item 6 – Vote on Budget for fiscal year 2021/2022**

## **Item 7 – Vote on Rate Structure for fiscal year 2021/2022**

## **Item 8 – Meeting Adjourned**