

# Tooley Water District Budget Committee Agenda

## FISCAL YEAR 2019/2020 Budget

Version 1.1 (updated 5/16/20)

**Meeting Date:** Thursday, May 21, 2020 5:30pm

**Location:** Cisco WEBEX ONLINE MEETING

<https://aristonetworksllc.my.webex.com/aristonetworksllc.my/j.php?>

MTID=m880a56394d5d8dc36ad427a048193697

**Meeting number (access code):** 625 183 694

1-408-418-9388 United States Toll

### **Type of meeting**

Budget Committee Meeting

### **Chairperson**

To Be Determined

### **Minute keeper**

To Be Determined

### **Tooley Water District Budget Committee**

Position	Method	Term length	Name	Term expires
Budget Member – Position 1	Appointed	3 Years	Susan Russ	06/30/20
Budget Member – Position 2	Appointed	3 Years	David Child	06/30/20
Budget Member – Position 3	Appointed	3 Years	Jeff Radford	06/30/21
Budget Member – Position 4	Appointed	3 Years	Kay Pratt	06/30/21
Budget Member – Position 5	Appointed	3 Years	Amanda Valentine	06/30/22
Board Member – Position 1	Elected	3 Years	John Amery	06/30/21
Board Member – Position 2	Elected	3 Years	Larry Russ	06/30/21
Board Member – Position 3	Elected	3 Years	Carol Mauser	06/30/22
Board Member – Position 4	Elected	3 Years	David Pratt	06/30/22
Board Member – Position 5	Elected	3 Years	Debby Jones	06/30/22

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## Item 1 - Approval of Agenda – Kay Pratt

## Item 2 – Approval of 2018/2019 Minutes – Kay Pratt

Thursday May16, 2019

Tooley Water District Budget Meeting

The meeting was called to order at 5:13pm by Carol Mauser.

Present were David Childs, Richard Pontow, Carol Mauser, John Amery and Kay Pratt. By phone Debby Jones and David Pratt

Motion by Kay and 2<sup>nd</sup> by Richard to approve the agenda. Motion passed unanimously.

Review and approval of 2018/2019 Budget Meeting minutes from May 17, 2018.

Motion by John and 2<sup>nd</sup> by Kay to approve the minutes. Motion passed unanimously.

Review of Election of Officers completed – Motion by John and 2<sup>nd</sup> by Dave to appoint Kay Pratt as Budget Chair and Carol Mauser as secretary of the budget committee proceedings- Motion passed unanimously

Treasurer/Budget officer John Amery presented the Budget Statement.

John expressed that this years budget should be modeled after last year's budget. John provided details regarding this fiscal years revenue projections. Additionally John provided a summary of budgeted vs actual expenses for this (current year's) budget.

John then detailed the items he recommended changing in next year's budget vs this years. John then recommended an increase in water rates of 3.9% to match the increase in budget changes.

John then detailed this year's income/loss to date.

John explained how he planned to balance the budget out of savings (similar to last year).

John then reviewed this fiscal year's budget performance to date.

John then went through each line item of next year's recommended budget and showed how he came up with the 3.9% cost increases.

John then provided everyone an opportunity to ask questions regarding the detail transactions (all financial transactions to date for the current fiscal year).

The proposed new rates were presented with a new base rate being set at 61.72 per month as well as gallon rate charges as follows

1<sup>st</sup> 10k gallons 1.85 per 1,000.00 \*up to 10k gallons

Next 10k gallons 1.91 per1,000 \* up to 20k gallons

Next 10k gallons 2.09 per 1,000 \*up to 30k gallons

Next 10k gallons 2.63 per 1,000 \* up to 40k gallons

Next 10k gallons 3.04 per 1,000 \* up to 50K gallons

The gallon usage rate beyond 50K continues at 3.04 per 1,000 of water used.

Public discussion was opened for anyone to comment, no comments were received

A motion was made by Carol Mauser to approve the budget for fiscal year 2019/2020 with the following budget categories listed below David Childs second the motion to approve the 2019/2020 budget in the amount of 82,369.24-Motion carried and approved by all present.

Capital Outlay \$15,000.00  
Materials and Services \$55, 895.00  
Personnel Services-\$3,974.24  
Contingency \$7,500.00

A motion to approve the new monthly base rate of 61.72 per month for the 2019/2020 fiscal year was made by Carol Mauser and second by David Childs. Motion carried and approved by all present.

1<sup>st</sup> 10k gallons 1.85 per 1,000.00 \*up to 10k gallons  
Next 10k gallons 1.91 per 1,000 \* up to 20k gallons  
Next 10k gallons 2.09 per 1,000 \*up to 30k gallons  
Next 10k gallons 2.63 per 1,000 \* up to 40k gallons  
Next 10k gallons 3.04 per 1,000 \* up to 50K gallons  
The gallon usage rate beyond 50K continues at 3.04 per 1,000 of water used

Meeting adjourned

### **Item 3 – Election of Officers – Kay Pratt**

The Tooley Water District Budget Committee is a 10 person committee. 5 of the 10 members are Tooley Water District board members. The additional 5 members are community members within the district. Each member of the committee has equal votes.

The role of the Chairperson is to run budget meetings (this meeting). In the event Tooley Water District required supplemental budget meeting(s) later in the year this person would also run that/those meetings.

The role of the secretary is to be a scribe for budget meetings. This person will take notes for the minutes to be approved next year.

1. Motion to elect \_\_\_\_\_ as chairperson for Tooley Water District's budget committee.
  - o New chairperson to take over running meeting
2. Motion to elect \_\_\_\_\_ as Secretary for Tooley Water District's budget committee.

### **Item 4 – Budget Statement – John Amery**

See “2020-21 Budget Statement by John Amery.pdf”

### **Item 5 – LB-20 and LB-30 discussion – John Amery**

John to present LB-1, LB-20 and LB-30 forms.

## **Item 6 – Public Discussion**

Time is allotted for public input of up to 3 minutes per billing household if the public would like to weigh in on Tooley Water District's budget.

## **Item 6 – Vote on Budget for fiscal year 2019/2020**

Motion to approve Tooley Water District's fiscal year 2020/2021 budget in the amount of \$58,243.52 with the following budget classifications:

1. Capital Outlay - \$10,000
2. Materials and Services - \$36,738.52
3. Personnel Services - \$4,005.00
4. Contingency (unappropriated) - \$7,500.00

## **Item 7 – Vote on Rate Structure for fiscal year 2019/2020**

Motion to approve Tooley Water District's fiscal year 2019/2020 rate structure as follows:

TB

**Proposed  
Tooley Water District Rate Structure for 2019-2020 Budget Cycle  
July 1, 2020 – June 30, 2021**

**Old Rates from 2019/2020**

Monthly base rate of \$61.72 per month (monthly water usage is added to base rate).

Gallage Rate	Rate charge	Up to Gallons
1st 10,000 gallons	\$1.85 per 1,000 gallons	10,000 gallons
next 10,000 gallons	\$1.91 per 1,000 gallons	20,000 gallons
next 10,000 gallons	\$2.09 per 1,000 gallons	30,000 gallons
next 10,000 gallons	\$2.63 per 1,000 gallons	40,000 gallons
next 10,000 gallons	\$3.04 per 1,000 gallons	50,000 gallons

The gallon usage rate beyond 50,000 gallons continues at \$3.04 per 1,000 gallons of water used .

**New Proposed Rates 2019/2020  
6.89% increase**

Monthly base rate of \$65.97 per month (monthly water usage is added to base rate).

Gallage Rate	Rate charge	Up to Gallons
1st 10,000 gallons	\$1.98 per 1,000 gallons	10,000 gallons
next 10,000 gallons	\$2.04 per 1,000 gallons	20,000 gallons
next 10,000 gallons	\$2.23 per 1,000 gallons	30,000 gallons
next 10,000 gallons	\$2.81 per 1,000 gallons	40,000 gallons
next 10,000 gallons	\$3.25 per 1,000 gallons	50,000 gallons

The gallon usage rate beyond 50,000 gallons continues at \$3.25 per 1,000 gallons of water used .

**Item 8 – Meeting Adjourned**