

Tooley Water District Budget Hearing Agenda

Version 2.0 (updated 6/16/19)

Meeting Date: Thursday, June 29, 2019 7:00pm

Location: NWCPUD (Northern Wasco County PUD) Board Room

Type of meeting
Budget Hearing

Chairperson
Carol Mauser

Minute keeper
Debby Jones

Topics

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Item 1 – Summary of Budget Committee approvals

The budget committee approved Tooley Water District's fiscal year 2019/2020 budget in the amount of \$82,369.24 with the

following budget categories:

1. Capital Outlay - \$15,000
2. Materials and Services - \$55,895.00
3. Personnel Services - \$3,974.24
4. Contingency - \$7,500.00

The budget committee approved Tooley Water District's fiscal year 2019/2020 rate structure as follows:

Monthly base rate of \$61.72 per month (monthly water usage is added to base rate).

<u>Gallonge Rate</u>	Rate charge	Up to Gallons
1st 10,000 gallons	\$1.85 per 1,000 gallons	10,000 gallons
next 10,000 gallons	\$1.91 per 1,000 gallons	20,000 gallons
next 10,000 gallons	\$2.09 per 1,000 gallons	30,000 gallons
next 10,000 gallons	\$2.63 per 1,000 gallons	40 ,000 gallons
next 10,000 gallons	\$3.04 per 1,000 gallons	50 ,000 gallons

The gallon usage rate beyond 50,000 gallons continues at \$3.04 per 1,000 gallons of water used .

Item 2 – Review of LB1, LB20, LB30

LB-1

**FORM
LB-1**

NOTICE OF BUDGET HEARING

A public meeting of the Tooley Water District will be held on 06/20/2019 at 7:00 a.m. at Northern
(Governing body) (Date) p.m.

Wasco County PUD board room, Oregon. The purpose of this meeting is to discuss the budget for the
(Location)

fiscal year beginning July 1, 2019 as approved by the Tooley Water District Budget Committee. A summary of
(Municipal corporation)

the budget is presented below. A copy of the budget may be inspected or obtained at _____
(Street address)

_____ between the hours of _____ a.m., and _____ p.m., or online at www.TooleyWater.org This

budget is for an annual; biennial budget period. This budget was prepared on a basis of accounting that is: the same as;

different than the preceding year. If different, the major changes and their effect on the budget are:

Contact John Amery	Telephone number (541) 340-0032	E-mail JohnAmery@TooleyWater.org
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FINANCIAL SUMMARY—RESOURCES

TOTAL OF ALL FUNDS	Actual Amounts 20 17 –20 18	Adopted Budget This Year: 20 18 –20 19	Approved Budget Next Year: 20 19 –20 20
1. Beginning Fund Balance/Net Working Capital	33,324.38	42,065.45	47,781.05
2. Fees, Licenses, Permits, Fines, Assessments & Other Service Charges...	35,264.00	36,120.00	37,528.68
3. Federal, State & all Other Grants, Gifts, Allocations & Donations			20,000.00
4. Revenue from Bonds & Other Debt			
5. Interfund Transfers/Internal Service Reimbursements			
6. All Other Resources Except Current Year Property Taxes	32.30	39.00	39.00
7. Current Year Property Taxes Estimated to be Received			
8. Total Resources—add lines 1 through 7.....	68,620.68	78,224.45	105,348.73

FINANCIAL SUMMARY—REQUIREMENTS BY OBJECT CLASSIFICATION

9. Personnel Services	3,084.63	3,974.24	3,974.24
10. Materials and Services	25,199.60	29,585.00	55,895.00
11. Capital Outlay	0.00	5,000.00	15,000.00
12. Debt Service			
13. Interfund Transfers			
14. Contingencies	7,500.00	7,500.00	7,500.00
15. Special Payments			
16. Unappropriated Ending Balance and Reserved for Future Expenditure ...			
17. Total Requirements—add lines 9 through 16.....	35,784.23	46,059.24	82,369.24

FINANCIAL SUMMARY—REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM*

Name of Organizational Unit or Program	FTE for Unit or Program
Name	
FTE	
Name	
FTE	
Name	
FTE	
Name	
FTE	

LB-20

**Form
OR-LB-20**

Resources

General Fund

Tooley Water District

(Fund)

(Name of Municipal Corporation)

Historical data			Resource description	Budget for next year 20 <u>19</u> - <u>20</u>		
Actual		Adopted budget this year year 20 <u>18</u> - <u>19</u>		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Second preceding year 20 <u>16</u> - <u>17</u>	First preceding year 20 <u>17</u> - <u>18</u>					
			1 Available cash on hand* (cash basis), or	47781	47781	
	33949	33324	2 Net working capital (accrual basis)			
			3 Previously levied taxes estimated to be received			
	30	32	4 Interest	39	39	
			5 Transferred in from other funds			
			6 Other resources			
	28700	35264	7 Water Revenues	37529	37529	
			8 Business Oregon Grant	20000	20000	
9			9			
10			10			
11			11			
12			12			
13			13			
14			14			
15			15			
16			16			
17			17			
18			18			
19			19			
20			20			
21			21			
22			22			
23			23			
24			24			
25			25			
26			26			
27			27			
28			28			
	62679	68621	29 Total resources, except taxes to be levied	105349	105349	
			30 Taxes estimated to be received			
			31 Taxes collected in year levied			
	62679	68621	32 Total resources	105349	105349	

150-504-020 (Rev. 11-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year.

LB-30

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM
LB-30

General Fund
(name of fund)

Tooley Water District
(name of Municipal Corporation)

Historical Data				REQUIREMENTS FOR: Tooley Water District	Budget For Next Year 2019-2020			
Actual		Adopted Budget This Year 2018-2019	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2016-2017	First Preceding Year 2017-2018							
1			1	PERSONNEL SERVICES			1	
2	127	23	250	2	250		2	
3	100	100	100	3	100	100	125?	
4	559	562	624	4	624	624		
5	0	2,400	3,000	5	3,000	3,000		
6				6				
7				7				
8	786	3,085	3,974	8	TOTAL PERSONNEL SERVICES			8
9				9	3,974	3,974	0	
10				10	MATERIALS AND SERVICES			10
11	197	218	700	11	700	700		
12	1,382	1,570	2,000	12	2,000	2,000		
13	1,845	1,810	5,000	13	5,480	5,480		
14	0	90	0	14	0	0		
15	148	203	0	15	200	200		
16	0	0	0	16	60	60		
17	20,580	20,580	21,060	17	21,600	21,600		
18	0	60	100	18	100	100		
19	107	90	100	19	100	100		
20	14	128	200	20	200	200		
21	0	329	300	21	330	330		
22	101	121	125	22	125	125		
23	0	0	0	23	5,000	5,000		
24	10	0	0	24	0	0		
25	0	0	0	25	20,000	20,000		
26				26				
27	24,384	25,200	29,585	27	TOTAL MATERIALS AND SERVICES			27
28				28	55,895	55,895	0	
29				29	CAPITAL OUTLAY			29
30	2,713	0	5,000	30	15,000	15,000		
31				31				
32				32				
33				33				
34				34				
35	2,713	0	5,000	35	TOTAL CAPITAL OUTLAY			35
36	27,882	28,284	38,559	36	15,000	15,000	0	
				36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL			36
					74,869	74,869	0	

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

General Fund
(name of fund)

Tooley Water District
(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2019-2020		
Actual		Adopted Budget This Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2016-2017	First Preceding Year 2017-2018					
			1 PERSONNEL SERVICES NOT ALLOCATED			
			2			
			3			
			4			
			5 Total Full-Time Equivalent (FTE)	0	0	0
			6 MATERIALS AND SERVICES NOT ALLOCATED			
			7			
			8			
			9			
			10			
0	0	0	11 TOTAL MATERIALS AND SERVICES	0	0	0
			12 CAPITAL OUTLAY NOT ALLOCATED			
			13			
			14			
0	0	0	15 TOTAL CAPITAL OUTLAY	0	0	0
			16 DEBT SERVICE			
			17			
			18			
0	0	0	19 TOTAL DEBT SERVICE	0	0	0
			20 SPECIAL PAYMENTS			
			21			
			22			
0	0	0	23 TOTAL SPECIAL PAYMENTS	0	0	0
			24 INTERFUND TRANSFERS			
			25			
			26			
			27			
			28			
			29			
0	0	0	30 TOTAL INTERFUND TRANSFERS	0	0	0
		7,500	31 OPERATING CONTINGENCY	7,500	7,500	
			32 RESERVED FOR FUTURE EXPENDITURE			
			33 UNAPPROPRIATED ENDING BALANCE			
0	0	7,500	34 Total Requirements NOT ALLOCATED	7,500	7,500	0
			35 Total Requirements for ALL Org.Units/Programs within fund	0		
			36 Ending balance (prior years)			
0	0	7,500	37 TOTAL REQUIREMENTS	7,500	7,500	0

Item 3 – Public Discussion

Up to 3 minutes per Tooley Water District household will be made available for public comment.

Item 4 – Vote on 2019/2020 Fiscal Budget

Resolution ID: **2019-03**

2019-2020 Budget Resolution

Whereas it is the responsibility of Tooley Water District's board to set a budget; then

Therefore, be it resolved that Tooley Water District's fiscal year 2019/2020 budget will be in the amount of \$82,369.24 with the following budget categories:

1. Capital Outlay - \$15,000
2. Materials and Services - \$55,895.00
3. Personnel Services - \$3,974.24
4. Contingency - \$7,500.00

Item 5 – Vote on 2019/2020 Rate Structure

Resolution ID: 2019-04

2019-2020 Rates Resolution

Whereas it is the responsibility of Tooley Water District's board to set rates; then

Therefore, be it resolved that Tooley Water District's fiscal year 2019/2020 rates will be as follows:

Monthly base rate of \$61.72 per month (monthly water usage is added to base rate).

<u>Gallonge Rate</u>	Rate charge	Up to Gallons
1st 10,000 gallons	\$1.85 per 1,000 gallons	10,000 gallons
next 10,000 gallons	\$1.91 per 1,000 gallons	20,000 gallons
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Meeting Adjourned