

# Tooley Water District Budget Hearing Agenda

Version 1.0 (updated 5/15/18)

Meeting Date: Thursday, June 21, 2018 7:00pm

Location: Northern Wasco County Public Utility District Board Room

**Type of meeting**

Budget Hearing

**Chairperson**

Carol Mauser

**Minute keeper**

Debby Jones

## Topics

|   |   |
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# Item 1 – Review State of Oregon Budget Forms

## LB-1

**FORM  
LB-1**

### NOTICE OF BUDGET HEARING

A public meeting of the Tooley Water District will be held on 6/21/18 at 7:00  a.m. at \_\_\_\_\_  
(Governing body) (Date) (Time)  p.m.

Northern Wasco County PUD boardroom, Oregon. The purpose of this meeting is to discuss the budget for the  
(Location)

fiscal year beginning July 1, 2018 as approved by the Tooley Water District Budget Committee. A summary of  
(Municipal corporation)

the budget is presented below. A copy of the budget may be inspected or obtained at \_\_\_\_\_  
(Street address)

\_\_\_\_\_ between the hours of \_\_\_\_\_ a.m., and \_\_\_\_\_ p.m., or online at www.tooleywater.org This

budget is for an  annual;  biennial budget period. This budget was prepared on a basis of accounting that is:  the same as;

different than the preceding year. If different, the major changes and their effect on the budget are:

|                              |   |  |
|------------------------------|---|--|
| Contact<br><b>John Amery</b> | Telephone number<br><b>( 541 ) 340-0032</b> | E-mail<br><b>JohnAmery@TooleyWater.org</b> |
|------------------------------|---|--|

#### FINANCIAL SUMMARY – RESOURCES

| TOTAL OF ALL FUNDS  | Actual Amounts<br>20 17 –20 18 | Adopted Budget<br>This Year: 20 17 –20 18 | Approved Budget<br>Next Year: 20 18 –20 19 |
|---|--------------------------------|---|--|
| 1. Beginning Fund Balance/Net Working Capital .....                         | 33,324.38                      | 40,377.84                                 | 42,328.92                                  |
| 2. Fees, Licenses, Permits, Fines, Assessments & Other Service Charges..... | 35,264.00                      | 36,155.00                                 | 36,120.00                                  |
| 3. Federal, State & all Other Grants, Gifts, Allocations & Donations .....  |                                |   |  |
| 4. Revenue from Bonds & Other Debt .....                                    |                                |   |  |
| 5. Interfund Transfers/Internal Service Reimbursements .....                |                                |   |  |
| 6. All Other Resources Except Current Year Property Taxes.....              | 31.82                          | 0.00                                      | 39.00                                      |
| 7. Current Year Property Taxes Estimated to be Received.....                |                                |   |  |
| 8. <b>Total Resources</b> —add lines 1 through 7.....                       | 68,620.20                      | 76,532.84                                 | 78,487.92                                  |

#### FINANCIAL SUMMARY – REQUIREMENTS BY OBJECT CLASSIFICATION

|   |           |           |           |
|---|-----------|-----------|-----------|
| 9. Personnel Services .....   | 2,834.63  | 3,962.00  | 3,974.24  |
| 10. Materials and Services .....  | 23,456.65 | 28,785.00 | 29,585.00 |
| 11. Capital Outlay .....  | 0.00      | 5,000.00  | 5,000.00  |
| 12. Debt Service .....  |           |           |           |
| 13. Interfund Transfers.....  |           |           |           |
| 14. Contingencies.....  | 0.00      | 7,500.00  | 7,500.00  |
| 15. Special Payments.....   |           |           |           |
| 16. Unappropriated Ending Balance and Reserved for Future Expenditure ..... |           |           |           |
| 17. <b>Total Requirements</b> —add lines 9 through 16.....                  | 26,291.28 | 45,247.00 | 46,059.24 |

#### FINANCIAL SUMMARY – REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM\*

| Name of Organizational Unit or Program | FTE for Unit or Program |
|--|-------------------------|
| Name                                   |                         |
| FTE                                    |                         |
| Name                                   |                         |
| FTE                                    |                         |
| Name                                   |                         |
| FTE                                    |                         |
| Name                                   |                         |
| FTE                                    |                         |



# LB-20

FORM  
LB-20

## RESOURCES General Operating Fund (Fund)

Tooley Water District

| Historical Data                    |                                  |  | RESOURCE DESCRIPTION                               | Budget for Next Year ____2018-2019____ |                                 |                              |
|------------------------------------|----------------------------------|--|--|--|---------------------------------|------------------------------|
| Actual                             |                                  | Adopted Budget<br>This Year<br>2017-2018 |  | Proposed By<br>Budget Officer          | Approved By<br>Budget Committee | Adopted By<br>Governing Body |
| Second Preceding<br>Year 2015-2016 | First Preceding<br>Year 2016-017 |  |  |  |                                 |                              |
|                                    |                                  |  | 1 Available cash on hand* (cash basis) or          |  |                                 |                              |
| 26899.31                           | 36792.32                         | 33324.38                                 | 2 Net working capital (accrual basis)              | 41797.71                               | 41797.71                        |                              |
|                                    |                                  |  | 3 Previously levied taxes estimated to be received |  |                                 |                              |
| 18.64                              | 30.19                            | 31.82                                    | 4 Interest   | 39                                     | 39                              |                              |
|                                    |                                  |  | 5 Transferred IN, from other funds                 |  |                                 |                              |
|                                    |                                  |  | <b>OTHER RESOURCES</b>                             |  |                                 |                              |
|                                    |                                  |  | 7  |  |                                 |                              |
| 26951.38                           | 28699.82                         | 35264                                    | 8 Water Revenues                                   | 36770.16                               | 36120                           |                              |
|                                    |                                  |  | 9  |  |                                 |                              |
|                                    |                                  |  | 10   |  |                                 |                              |
|                                    |                                  |  | 11   |  |                                 |                              |
|                                    |                                  |  | 12   |  |                                 |                              |
|                                    |                                  |  | 13   |  |                                 |                              |
|                                    |                                  |  | 14   |  |                                 |                              |
|                                    |                                  |  | 15   |  |                                 |                              |
|                                    |                                  |  | 16   |  |                                 |                              |
|                                    |                                  |  | 17   |  |                                 |                              |
|                                    |                                  |  | 18   |  |                                 |                              |
|                                    |                                  |  | 19   |  |                                 |                              |
|                                    |                                  |  | 20   |  |                                 |                              |
|                                    |                                  |  | 21   |  |                                 |                              |
|                                    |                                  |  | 22   |  |                                 |                              |
|                                    |                                  |  | 23   |  |                                 |                              |
|                                    |                                  |  | 24   |  |                                 |                              |
|                                    |                                  |  | 25   |  |                                 |                              |
|                                    |                                  |  | 26   |  |                                 |                              |
|                                    |                                  |  | 27   |  |                                 |                              |
| 53869.33                           | 65522.33                         | 68620.2                                  | 28 Total resources, except taxes to be levied      | 78606.87                               | 77956.71                        | 0                            |
|                                    |                                  |  | 29 Taxes estimated to be received                  |  |                                 |                              |
|                                    |                                  |  | 30 Taxes collected in year levied                  |  |                                 |                              |
| <b>53869.33</b>                    | <b>65522.33</b>                  | <b>68620.2</b>                           | <b>31 TOTAL RESOURCES</b>                          | <b>78606.87</b>                        | <b>77956.71</b>                 | <b>0</b>                     |

150-504-020 (rev 10-16)

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

# LB-30

FORM  
LB-30

## REQUIREMENTS SUMMARY ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY General Operating Fund

| Historical Data                    |                                   |  |                               | REQUIREMENTS FOR: Tooley Water District | Budget For Next Year 2018-2019  |                              |     |    |
|------------------------------------|-----------------------------------|--|-------------------------------|---|---------------------------------|------------------------------|-----|----|
| Actual                             |                                   | Adopted Budget<br>This Year<br>2017-2018 | Proposed By<br>Budget Officer |   | Approved By<br>Budget Committee | Adopted By<br>Governing Body |     |    |
| Second Preceding<br>Year 2015-2016 | First Preceding<br>Year 2016-2017 |  |                               |   |                                 |                              |     |    |
| 1                                  |                                   |  | 1                             | PERSONNEL SERVICES                      |                                 |                              | 1   |    |
| 2                                  | 0                                 | 127                                      | -14                           | 2                                       | 250                             | 250                          | 250 | 2  |
| 3                                  | 100                               | 100                                      | 100                           | 3                                       | 100                             | 100                          |     | 3  |
| 4                                  | 559                               | 559                                      | 562                           | 4                                       | 624                             | 624                          |     | 4  |
| 5                                  | 0                                 | 0  | 2,150                         | 5                                       | 3,000                           | 3,000                        |     | 5  |
| 6                                  | 0                                 | 0  | 37                            | 6                                       |                                 |                              |     | 6  |
| 7                                  |                                   |  |                               | 7                                       |                                 |                              |     | 7  |
| 8                                  | 659                               | 786                                      | 2,835                         | 8                                       | 3,974                           | 3,974                        | 0   | 8  |
| 9                                  |                                   |  |                               | 9                                       |                                 |                              |     | 9  |
| 10                                 |                                   |  |                               | 10                                      | MATERIALS AND SERVICES          |                              |     | 10 |
| 11                                 | 157                               | 197                                      | 218                           | 11                                      | 700                             | 700                          |     | 11 |
| 12                                 | 1,343                             | 1,382                                    | 1,570                         | 12                                      | 2,000                           | 2,000                        |     | 12 |
| 13                                 | 214                               | 1,845                                    | 1,810                         | 13                                      | 5,000                           | 5,000                        |     | 13 |
| 14                                 | 18,464                            | 20,728                                   | 19,144                        | 14                                      | 21,060                          | 21,060                       |     | 14 |
| 15                                 | 0                                 | 10                                       | 60                            | 15                                      | 100                             | 100                          |     | 15 |
| 16                                 | 22                                | 107                                      | 90                            | 16                                      | 100                             | 100                          |     | 16 |
| 17                                 | 0                                 | 14                                       | 114                           | 17                                      | 200                             | 200                          |     | 17 |
| 18                                 | 0                                 | 0  | 329                           | 18                                      | 300                             | 300                          |     | 18 |
| 19                                 | 86                                | 101                                      | 121                           | 19                                      | 125                             | 125                          |     | 19 |
| 20                                 |                                   |  |                               | 20                                      |                                 |                              |     | 20 |
| 21                                 |                                   |  |                               | 21                                      |                                 |                              |     | 21 |
| 22                                 |                                   |  |                               | 22                                      |                                 |                              |     | 22 |
| 23                                 |                                   |  |                               | 23                                      |                                 |                              |     | 23 |
| 24                                 |                                   |  |                               | 24                                      |                                 |                              |     | 24 |
| 25                                 |                                   |  |                               | 25                                      |                                 |                              |     | 25 |
| 26                                 |                                   |  |                               | 26                                      |                                 |                              |     | 26 |
| 27                                 | 20,286                            | 24,384                                   | 23,457                        | 27                                      | 29,585                          | 29,585                       | 0   | 27 |
| 28                                 |                                   |  |                               | 28                                      | CAPITAL OUTLAY                  |                              |     | 28 |
| 29                                 |                                   |  |                               | 29                                      |                                 |                              |     | 29 |
| 30                                 | 458                               | 2,713                                    | 0                             | 30                                      | 5,000                           | 5,000                        |     | 30 |
| 31                                 |                                   |  |                               | 31                                      |                                 |                              |     | 31 |
| 32                                 |                                   |  |                               | 32                                      |                                 |                              |     | 32 |
| 33                                 |                                   |  |                               | 33                                      |                                 |                              |     | 33 |
| 34                                 |                                   |  |                               | 34                                      |                                 |                              |     | 34 |
| 35                                 | 458                               | 2,713                                    | 0                             | 35                                      | 5,000                           | 5,000                        | 0   | 35 |
| 36                                 | 21,402                            | 27,882                                   | 26,291                        | 36                                      | 38,559                          | 38,559                       | 0   | 36 |

150-504-030 (Rev 10-16)

## **Item 2 – Public Comment**

Up to 5 minutes per person is available for the public to comment on Tooley Water District's proposed budget and rate structure.

## Item 3 – Budget Resolution 2018-01

# Tooley Water District

Carol Mauser – Chairman of the Board of Directors  
John Amery – Treasurer of the Board of Directors  
Debby Jones – Secretary of the Board of Directors  
Richard D. Pontow – Member of the Board of Directors  
Dave Pratt – Member of the Board of Directors

Budget Resolution ID: 2018-01

## *Budget Resolution* for the Fiscal Year 2018 – 2019

Be it resolved that the Board of Directors of the **Tooley Water District** hereby adopted the budget for fiscal year 2018-2019 in the sum of **\$46,059.24** on file at [www.tooleywater.org](http://www.tooleywater.org) or upon mail request at 4730 Highway 30 West, The Dalles, OR 97058. This budget was adopted at the public budget hearing on June 21, 2018 located at Northern Wasco County Public Utility District board room.

\_\_\_\_\_  
Member of Board of Directors

June 21, 2018  
Date

\_\_\_\_\_  
Member of Board of Directors

\_\_\_\_\_  
Member of Board of Directors

\_\_\_\_\_  
Member of Board of Directors

\_\_\_\_\_  
Member of Board of Directors

## Item 4 – Rate Resolution 2018-02

# Tooley Water District


Carol Mauser – Chairman of the Board of Directors  
John Amery – Treasurer of the Board of Directors  
Debby Jones – Secretary of the Board of Directors  
Richard D. Pontow – Member of the Board of Directors  
Dave Pratt – Member of the Board of Directors

Rate Resolution ID: 2018-02

## *Rate Resolution*

for the Fiscal Year 2018 – 2019

Be it resolved that the Board of Directors of the Tooley Water District hereby adopted the following rate structure for fiscal year 2018-2019.

 **Tooley Water District Rate Structure for 2018-2019 Budget Cycle  
July 1, 2018 – June 30, 2019**

Monthly base rate of \$59.40 per month (monthly water usage is added to base rate).

| Gallage Rate        | Rate charge              | Up to Gallons  |
|---------------------|--------------------------|----------------|
| 1st 10,000 gallons  | \$1.78 per 1,000 gallons | 10,000 gallons |
| next 10,000 gallons | \$1.84 per 1,000 gallons | 20,000 gallons |
| next 10,000 gallons | \$2.01 per 1,000 gallons | 30,000 gallons |
| next 10,000 gallons | \$2.53 per 1,000 gallons | 40,000 gallons |
| next 10,000 gallons | \$2.93 per 1,000 gallons | 50,000 gallons |

The gallon usage rate beyond 50,000 gallons continues at \$2.93 per 1,000 gallons of water used .

This rate structure was adopted at the public budget hearing on June 21, 2018 located at Northern Wasco County Public Utility District board room.

\_\_\_\_\_  
Member of Board of Directors

June 21, 2018

Date

\_\_\_\_\_  
Member of Board of Directors

\_\_\_\_\_  
Member of Board of Directors

\_\_\_\_\_  
Member of Board of Directors

\_\_\_\_\_  
Member of Board of Directors



## **Item 5 – Meeting Adjournment**

**Meeting Adjourned**